

# Meeting of the Executive Board

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January 28, 2025 | 11:00 am | Webex

**ATTENDEES:** Abbe Benowitz, Kerri Castellano, Karley Berrios

## *AGENDA*

- Are we set for the tabling event tomorrow? I have snacks and the board for writing goals for the year. Did we want to buy cookies or some other snack? Can we all be there?
  - Abbe to pick up cookies and send reminder email
- Create agenda for RSA Membership Meeting
  - Answer questions asked:
    - **Remote Work Policies**
      - In October 2023, the [Alternate Work Arrangement Policy \(Policy 466\)](#) was updated. The purpose of alternate work arrangements is to support a schedule for full-time employees in certain positions to perform some or all of their job responsibilities from an alternate work location or to have an alternate work hour schedule.
    - **Snow Days**
      - RSA met with Virginia Galdieri (VP POER) - The President of the College or their designee has the authority to close the College, adjust hours of operations, and determine modes of operation. This includes closings, delays, and transitions to remote operations due to inclement weather, power outages, adjustment of work schedules for energy savings purposes, or any other disruption that may necessitate a change to normal work hours and modes of operation.
      - Current Policy-  
<https://www.ramapo.edu/poerd/policies-procedures-2/procedures-college-closings/>
      - Clarification of Terms in the Event of a College Closure-  
<https://www.ramapo.edu/about/closings/>

■ **Inauguration Day/New Leadership**

- A message was sent from President Jebb on January 20th. Expect that President Jebb will discuss how new federal administration will affect state colleges

■ **Career Advancement**

- The RSA advises any individuals interested in career advancement to speak with their supervisor. RSA has asked POER to post job openings in the daily digest. Job openings can be found through the RCNJ job portal - <https://www.schooljobs.com/careers/ramapo/>

■ **Answer from Patty about Student Assistant Budget**

- The Student Assistant Program budget amounts are determined by the Budget Office every fiscal year. The Student Assistant Budget Allocation Committee members are responsible for reviewing and analyzing all budget requests submitted by units, making recommendations before forwarding the results to the VP's. The final approvals are made by the Core VP's. If supervisors are questioning their budget allocations, they can speak to their VP.

● List events for the semester:

- **1/29 - we had a Happy New Year Tabling Event**
- **2/28 "A DAY IN THE LIFE OF..." The IGG CENTER ~ 12PM ~ LOCATION TBD**
- Are you aware that Ramapo has an Investigative Genetic Genealogy Center? Did you know that the IGG team helped solve a 50-year old cold case? The IGG Center Staff will present to us and share how they became the first of its kind in the world and their current projects.
- **4/2 RSA/FA/SGA Game Night. 4:30pm in Padovano.** Pizza and snacks will be served.
- **4/3 RSA GENERAL MEMBERSHIP MEETING ~ 12PM ~ PADOVANO COMMONS**
- June Tabling Event - Rita's Italian Ice - Date TBD

Other dates to know:

- State of the College 3/12@12noon in Friends Hall. We expect that President Jebb will discuss how new federal administration will affect state colleges
- Communications Meeting 4/17@1pm in Alumni Lounges

Meetings - who attended what meetings so far this semester?

POER - asked about doing Trivia. I responded that we do not have the budget to do it this semester. I think it could be good to do with FA and share costs next year.

## MEETINGS

- a. Weekly E-Board Meetings
  - i. Tuesdays at 11am in Padovano or virtual, as needed
- b. General Membership Meetings
  - i. 2/4 @ 1pm in Padovano
  - ii. 4/3 @ 12pm in Padovano
- c. Meetings with President Jebb - Mansion Boardroom
  - i. 2/13 @ 3pm
  - ii. 3/4 @ 3pm
  - iii. 4/3 @ 3pm
  - iv. No May meeting
  - v. 6/3@2pm
  - vi. 7/14@1pm - will prob cancel
  - vii. 8/4@11am - will prob cancel
- d. Shared Governance Meetings with Pres Jebb, FA and SGA (Abbe and Karley to attend)
  - i. 1/30 @ 2pm
  - ii. 2/27 @ 2:15pm
  - iii. 3/27 @ 2pm
  - iv. 4/24 @ 2pm
- e. Board of Trustees Meetings - 6pm in Pavilion - Abbe will be attending.
  - i. 2/3
  - ii. 4/28
  - iii. 6/30
- f. Committee Meetings. If you cannot attend, please find a replacement and let Brittany know.
  - i. Mission Fulfillment (Kerri). 4pm on 1/22, 4/9, 6/18
  - ii. Audit (Reilly). 5:15pm on 1/23, 4/10, 6/17
  - iii. Resources (Karley). 4pm on 1/23, 4/10, 6/17
  - iv. EDIC (Ariana). TBD