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**Ramapo College Offers Microsoft Office 2010 Certification in Excel**

(MAHWAH, NJ) - Evening classes in Microsoft Office 2010 Certification for Excel begin March 25, 2013 at Ramapo College of New Jersey. Class meets Mondays and Thursdays, 6:30 to 9:30 p.m. in the Academic Complex, Room B-118.

Students may pursue Microsoft Word, Excel®, PowerPoint® or Outlook® or full suite Microsoft Office Certification credentials as a Microsoft Office Specialist, Microsoft Office Expert or Microsoft Office Master. Visit the Web site to learn the details of the requirements and to review the full schedule for each Microsoft® application:  
[www.ramapo.edu/cipl/certificates/msoffice.html](http://www.ramapo.edu/cipl/certificates/msoffice.html)

"The Ramapo Microsoft Office Certification program in Excel offers 36 classroom hours, more hours than similar programs in the region, so students have an increased opportunity to master the learning and put it into practice before they sit for the certifying exam," said Rosa Diaz-Mulryan, assistant vice president for the Center for Innovative and Professional Learning at the College.

Adult learners and students alike choose the Microsoft Office Certification credential to validate their skills and to advance their career prospects in a competitive job market. Certification will allow individuals to tap into the full features and functionality of the Microsoft Office 2010 software and increase productivity and organizational performance.

Registration is completed online at the Web site's "Register Online" link. Payment may be made online, by check, by purchase order, or by contract with unemployment organizations.

For more information, please visit [www.ramapo.edu/cipl/certificates/msoffice.html](http://www.ramapo.edu/cipl/certificates/msoffice.html) or contact the Ramapo College Center for Innovative and Professional Learning at [cipl@ramapo.edu](mailto:cipl@ramapo.edu) or 201.684.7370.

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Ranked by *U.S. News & World Report* as sixth in the Best Regional Universities North category, Ramapo College of New Jersey is sometimes mistaken for a private college. This is, in part, due to its unique interdisciplinary academic structure, its size of approximately 6,008 students and its pastoral setting in the foothills of the Ramapo Mountains on the New Jersey/New York border.

Established in 1969, Ramapo College offers bachelor's degrees in the arts, business, humanities, social sciences and the sciences, as well as in professional studies, which

include nursing and social work. In addition, Ramapo College offers courses leading to teacher certification at the elementary and secondary levels. The College also offers six graduate programs as well as articulated programs with the University of Medicine and Dentistry of New Jersey, New York Chiropractic College, New York University College of Dentistry, SUNY State College of Optometry and New York College of Podiatric Medicine.

The Ramapo College of New Jersey Center for Innovative and Professional Learning (CIPL) supports postgraduate professional education, workforce development, and alternative learning. The Center also engages in internal and external educational partnerships to advance the College, and provides innovative continuous learning opportunities for community members of all ages.