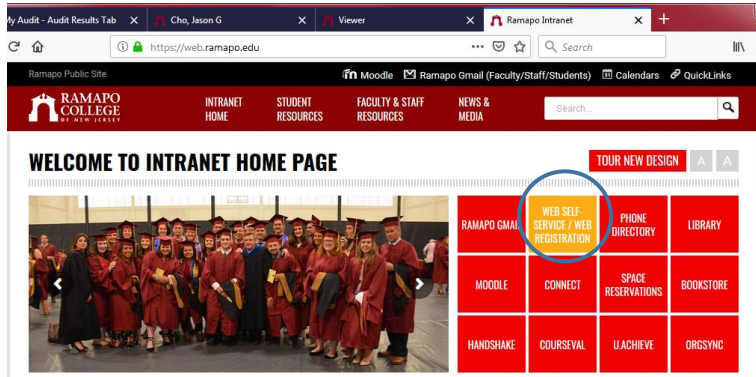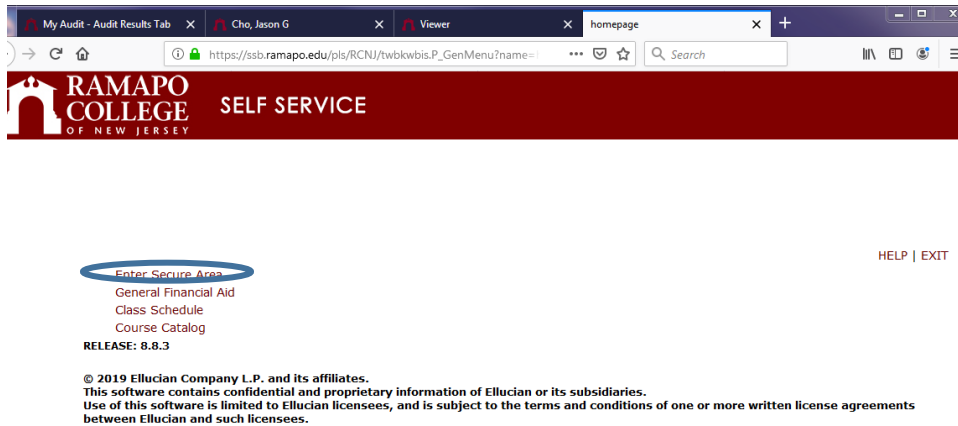# How to Add a Course Using a CRN

1. Go to web.ramapo.edu

2. Click on Web Self-Service

3. Click Enter Secure Area

4. Sign in with your username and password
5. Click on Student Services & Financial Aid Tab
6. Click on Registration
7. Click on Add/Drop classes
8. Select the appropriate term, click Submit
9. Scroll to the bottom of the page, enter the CRN number in the box and click **submit changes**