

- Topic 0: Introductions
 - We introduced the members of the STAB, and then we discussed the purpose of the STAB (see <https://www.ramapo.edu/its/stab/>).
 - We highlighted that the goal for the STAB is to provide advice to ITS on computing and technology related initiatives.
- Topic 1: Computer Life Cycles
 - Windows 10 will no longer be supported by Microsoft starting in October 2025.
 - Many of our computers are not Windows 11 capable.
 - Replacing them all is financially unsupportable thus we are examining ways to reduce costs.
 - Decrease number of computers in each computer classroom (to 10 or fewer).
 - Concern: Students without computers; solution: have a laptop loaner / check-out pool.
 - Concern: Cybersecurity risk of people bringing own devices; solution: endpoint detection and response; network access requirements.
 - Concern: New student orientation; solution: continue to explore scheduling alternatives and encourage new students to BYOD.
 - Concern: Certain exams that need “lockdown”; solution: need to explore alternate browser lockdown options.
 - Concern: Certain classes have specialized software; solution: TBD (student licenses? lab fees?)
 - Institute Bring Your Own Device (BYOD) for all students.
 - Need to publish a set of computer standards for BYOD; note that we already publish a document with suggested standards.
 - Make arrangements with vendors for Ramapo pre-configuration; develop a program where students can purchase through RCNJ.
 - Need to explore what other schools are doing for BYOD.
 - Desktops for classrooms (media podiums).
 - Remove them (2-4 year time frame).
 - Issue laptops to all faculty.
 - Ensure every classroom has a docking station.
 - Need a BYOD policy for adjuncts.
 - Need to have a set of spares (at Dean’s offices or help desk).
 - Initial focus will be to replace computers that aren’t Windows 11 capable.
 - We are standardizing on Windows machines.
 - We will support needs-based (i.e., curriculum related) Mac requirements.
 - New Mac purchases will be focused on specific curriculum needs related to specialized academic software.
 - New Mac purchases also for the Marketing Department's mission-related needs.

- BYOD Mac support focused only on connecting to our network safely.
 - We need to ensure that messaging is clear about providing for those in need.
- Topic 2: Campus Printing
 - We have a new system for managing large printers that students can use.
 - We can get great reports on what's being printed (Paper Cut).
 - We are the last public college in NJ to offer student printing for free.
 - Proposal: establish a student printing policy, set a cap on free printing, and then charge for everything over it.
 - Should we offer color printing for a fee?
 - How do we address large printing from faculty? (Partial solution: encourage 100% use of Canvas)
 - How do we discourage the small number of high volume users?
 - How do we discourage the use of printing for party fliers?
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 - Next meeting: show what other schools are doing for print charges
- Topic 3: Banner SaaS ERP Project
 - We provided an update on the status of the SaaS implementation project.
 - Please be patient with admin staffs as they have a lot of extra work.
 - Focus of the initiative: process improvement (implement modules we haven't used yet) and security (get ERP into the cloud).
- Topic 4: Penetration Test
 - PenTest: ethical hacking on ourselves to test our cyber security systems.
 - Network security will be tested over the next few months.
 - The test lasts about 2 weeks; then we have a 90 day remediation period; then we get retested.
- Topic 5: Update – moving Shibolet to the cloud today (5/20/2024).
- Topic 6: Will establish a data governance committee & will need help.
- Discussion: Eddie Saiff mentioned having a summer retreat to do a deep dive; proposal - schedule next meeting in August for 2 hours.
 - Show what other schools are doing for BYOD and student printing.
 - Show detailed numbers on the college's life cycle computer replacement plan.
 - Get feedback on the policies, timeline, and messaging for BYOD, printing, and computer life-cycle replacement.
 - Spend time discussing the software request process.
 - Spend time discussing the way ahead Data Governance